

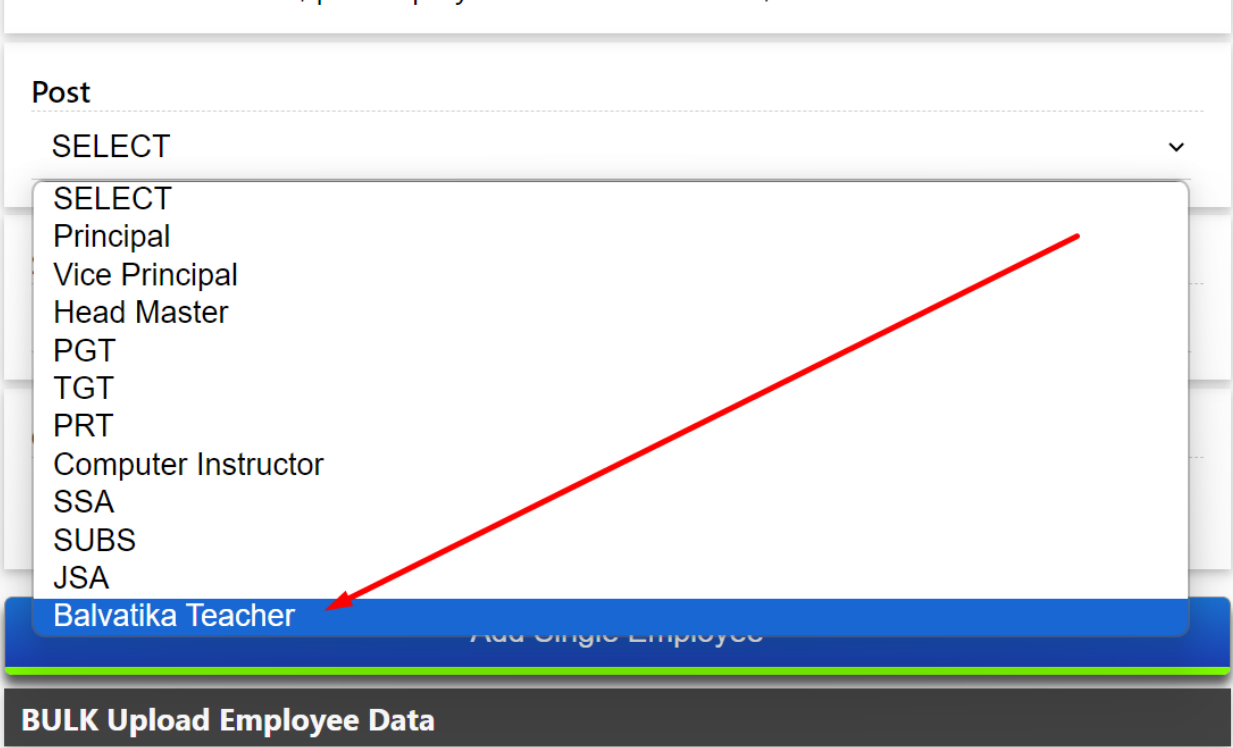
Employee Management

Adding Balvatika Teacher

Adding Balvatika Teacher

Go to Employee Management and Add Employee.

Select "**Balvatika Teacher**" in Post. Subject can be left empty.



Post

SELECT

SELECT
Principal
Vice Principal
Head Master
PGT
TGT
PRT
Computer Instructor
SSA
SUBS
JSA
Balvatika Teacher

BULK Upload Employee Data

IMPORTANT: Contractual Employees should be added using the above form and should

Balvatika Teachers are listed at the end of the page in "Manage Employees" Page.

Step-IN		PRAVEEN JAISWAL	Subjects Co Scholastics	M	SSA
Step-IN		RAJEEV KUMAR JAIN	Subjects Co Scholastics	M	JSA
Step-IN		KEERTI SINGH	Assign/Manage Balvatika Class	F	Balvatika Teacher
Step-IN		URVASHI SINGH	Assign/Manage Balvatika Class	F	Balvatika Teacher
Step-IN		RAJESH KUMAR	Assign/Manage Balvatika Class	F	Balvatika Teacher

Assigning Balvatika Class to Balvatika Teacher

Click on the "Assign / Manage Balvatika Class" button

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Employee Management

Balvatika Teacher

MANSI SONI [Balvatika Teacher]

Current Classes

Class Teacher B3 A Un-Assign

Assign Class

Class B1 ▼ Section A ▼

Class Teacher Checker

Assign Balvatika Class

Select applicable information and Assign the class.

Next [Selecting Competencies](#)

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