

# Results [I-IX & XI]

## Showing Absent in Report Card / Promotion List / Analysis

If you are seeing an Absent as the Final Result in Promotion List or Analysis, then follow these steps

1. Go to Admin > Results > Absentees
2. List all absentees for a class by clicking the Black Link for that class
3. All the absentees listed must be updated according to the following rules

If the absent (In any exam) was due to Medical or Official (Like participation in sports, etc), then give average marks based on the performance of the student in other exams.

OR

Remove the Absent TAG by editing the marks from the subject teacher's panel. The student should be treated as if he has scored a 0 in that exam and not an absent.

After updating the marks / absent tag removal, Go to Admin > Results > Result Analysis (Final)

Scroll down to the concerned class and ReCalculate.

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