

SMS Service

SMS Templates

Important: The following templates can be used to send messages. You can alter (Fill in) the blank parts with custom text. Each blank allows a maximum of 30 characters including alphabets, digits, special characters and spaces. Unicode characters are NOT allowed.

School Closed Message (Manual)

Dear Parent,
School will remain closed _____
Reason: _____
Principal _____

Examples

Dear Parent,
School will remain closed from 20 Apr to 21 June 2024
Reason: Summer Vacation
Principal
PMShri KV No.2 RPR

Dear Parent,
School will remain closed on 15th Oct 2024
Reason: Janmashtmi
Principal
PMShri KV No.2 RPR

Dear Parent,
School will remain closed from 10 Apr to 15 Apr 2024
Reason: State order on Extreme heat
Principal
PMShri KV No.2 RPR

Dear Parent,
School will remain closed for classes 1 to 5 on 03 Mar
Reason: Board Exam of 10 & 12
Principal
PMShri KV No.2 RPR

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School Timing Change Message (Manual)

Dear Parent,
School timing _____
will be _____
Principal

Examples

Dear Parent,
School timing for 15 Aug (Independence Day)
will be 6 AM to 9 AM (Class 1-5)
Principal
PMSHri KV No.2 RPR

Dear Parent,
School timing from 1st Nov
will be 9 AM to 3 PM
Principal
PMSHri KV No.2 RPR

Dear Parent,
School timing on 31 July (Last working day)
will be 7:30 AM to 10:30 AM
Principal
PMSHri KV No.2 RPR

Event/Celebration Message (Manual)

Dear Parent,
_____ **will be organised on** _____
Please _____
Principal

Examples

Dear Parent,
Annual Day Celebration will be organised on 12th Sep (7-10 PM)
Please Join us at Kala Mandir

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Principal
PMShri KV No.2 RPR

Dear Parent,
Health Camp will be organised on 10th Sep in school campus
Please Send your child's health card
Principal
PMShri KV No.2 RPR

Dear Parent,
Magic Show will be organised on 16th Sep (3-4 PM)
Please pickup your child after 4 PM
Principal
PMShri KV No.2 RPR

Exam Message (Manual)

Dear Parent,
_____ **for**

will be conducted _____
Regular classes will _____
Principal

Examples

Dear Parent,
Class test for Hemant Birje will be conducted on 22nd Sep 1st Period
Regular classes will also be conducted after 1st Period
Principal
PMShri KV No.2 RPR

Dear Parent,
Half Yearly Exams for Classes I to IX
will be conducted from 11 Nov to 20 Nov
Regular classes will not be conducted during exams
Principal
PMShri KV No.2 RPR

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Dear Parent,
Half Yearly Exams for Classes I to IX
will be conducted from 11 Nov to 20 Nov
Regular classes will be conducted from 22nd Nov
Principal
PMShri KV No.2 RPR

Attendance (Absent) Message (Automated & Optional)

Dear Parent,
Your ward _____
is absent on Date _____
Check detailed attendance in
<https://mis.kvsindia.in>
Principal

Examples

Dear Parent,
Your ward Aniket Chauhan
is Absent on Date 12 Aug 24
Check detailed attendance in
<https://mis.kvsindia.in>
Principal
PMShri KV No.2 RPR

Attendance Summary/Notice Message (Automated & Optional)

You can set the % to send message to students below that % only

Dear Parent,
Attendance of _____ for Month _____ is _____
Please check detailed attendance at <https://mis.kvsindia.in>
Principal

Examples

Dear Parent,
Attendance of Vaibhavi Godbole for Month July is GOOD (46/48 = 98%)
Please check detailed attendance at <https://mis.kvsindia.in>
Principal
PMShri KV No.2 RPR

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Dear Parent,
Attendance of Adheer Kushwaha for Month July is
VERY POOR (06/48 = 13%)
Please check detailed attendance at <https://mis.kvsindia.in>
Principal
PMShri KV No.2 RPR

Fee Reminder Message (Automated & Optional)

Dear Parent,
Please pay Fee of _____
for _____
on or before _____
Principal

Examples

Dear Parent,
Please pay fee of Dhruv Kumar
for Jul - Sep 2024
on or before 5th July 2024
Principal
PMShri KV No.2 RPR

Dear Parent,
Please pay fee of Dhruv Kumar
for National Olympiad Exam 2024
on or before 20th July 2024
Principal
PMShri KV No.2 RPR

Fee Overdue Notice Message (Manual)

Dear Parent,
Fee of _____
for the period _____
is Overdue. Please pay immediately

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Principal

Examples

Dear Parent,
Fee of Ananat Vishwakarma
for the period July - Sep 2024
is Overdue. Please pay immediately.
Principal
PMShri KV No.2 RPR

Birthday Wishes Message (Automated & Optional)

Warmest Birthday wishes to

from Principal, Staff & Students of

Examples

Warmest Birthday wishes to
Master Kartik Chaturvedi
from Principal, Staff & students of
PMShri KV No.2 RPR

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