

# Subject Teacher

## Getting Started Guide - Subject Teachers

### MANDATORY STEPS TO BE CARRIED OUT BY THE SUBJECT TEACHERS

#### 1. Entering marks of students

- The employee should login as an employee and click on the “Subject Teacher” link in the dashboard.
- Here, he will see all the classes and subjects that he has been assigned to him.
- The exams (Monthly tests (Referred as MT) in case of Classes X & XII) will be listed and they will appear in maroon colour indicating that marks have not been filled for the particular exam/MT.

10 - A	English										
	All Entries			User Guide							
Monthly Tests	Apr 24	May 24	Jun 24	PT - 1	Aug 24	PT - 2	Oct 24				
	Nov 24	PB-1	PB-2	PT - 3	PB-3						

1	6 - A	Mathematics	All Entries	Broad-Sheet	User Guide			
Term 1		<a href="#">PenPaper-PT1</a>	<a href="#">SubEnr</a>	<a href="#">NoteBook</a>	<a href="#">Half Yearly</a>	<a href="#">LDiary</a>	<a href="#">MDP</a>	<a href="#">User Guide</a>
Term 2		<a href="#">PenPaper-PT2</a>	<a href="#">SubEnr</a>	<a href="#">NoteBook</a>	<a href="#">Annual</a>	<a href="#">LDiary</a>	<a href="#">MDP</a>	<a href="#">User Guide</a>

- Click on the applicable button and proceed with entering the marks.
- For entering the marks, enter the Maximum Marks for the particular exam. It can be anything from 5 to 100. You can use different values for different exams / subjects as system will convert them to applicable weightage as per rules (in case of non-board classes) and to Percent (in case of X & XII)
- Enter marks for every student in the list and mark absent if a student is absent. Submit the form once done.
- Once marks have been entered, the respective button will turn Green.
- On clicking the green button, Mark slip with detailed analysis will be displayed.

# Subject Teacher

KENDRIYA VIDYALAYA NO 2, [REDACTED]																																			
MARK SLIP - 2024-25																																			
Class: 10 A Subject: English Exam: MT-Apr 24 MM: 40																																			
Sl	Roll	Student Marks		Sl	Roll	Student Marks		Sl	Roll	Student Marks		Sl	Roll	Student Marks		Sl	Roll	Student Marks		Sl	Roll	Student Marks													
1	10101	[REDACTED]	36	21	10121	[REDACTED]	29	41	10141	[REDACTED]	28	42	10142	[REDACTED]	31	43	10143	[REDACTED]	26	44	10144	[REDACTED]	33	45	10145	[REDACTED]	11	46	10146	[REDACTED]	17	47	10147	[REDACTED]	16
2	10102	[REDACTED]	33	22	10122	[REDACTED]	23																												
3	10103	[REDACTED]	20	23	10123	[REDACTED]	17																												
4	10104	[REDACTED]	20	24	10124	[REDACTED]	21																												
5	10105	[REDACTED]	32	25	10125	[REDACTED]	21																												
6	10106	[REDACTED]	21	26	10126	[REDACTED]	32																												
7	10107	[REDACTED]	33	27	10127	[REDACTED]	23																												
8	10108	[REDACTED]	30	28	10128	[REDACTED]	34																												
9	10109	[REDACTED]	28	29	10129	[REDACTED]	19																												
10	10110	[REDACTED]	21	30	10130	[REDACTED]	32																												
11	10111	[REDACTED]	22	31	10131	[REDACTED]	16																												
12	10112	[REDACTED]	17	32	10132	[REDACTED]	23																												
13	10113	[REDACTED]	19	33	10133	[REDACTED]	26																												
14	10114	[REDACTED]	17	34	10134	[REDACTED]	22																												
15	10115	[REDACTED]	16	35	10135	[REDACTED]	19																												
16	10116	[REDACTED]	25	36	10136	[REDACTED]	36																												
17	10117	[REDACTED]	24	37	10137	[REDACTED]	23																												
18	10118	[REDACTED]	22	38	10138	[REDACTED]	26																												
19	10119	[REDACTED]	17	39	10139	[REDACTED]	30																												
20	10120	[REDACTED]	23	40	10140	[REDACTED]	26																												
Result Analysis																																			
Appeared	Passed	Pass%	<33	33-44	45-59	60-74	75-89	>=90	A1	A2	B1	B2	C1	C2	D1	D2	E	Abs																	
47	46	97.87	1	8	17	9	10	2	0	6	7	7	13	10	3	0	1	0																	
																			TEACHER	CHECKER	PRINCIPAL														
Printed on 08 Oct 2024 at 09:19 PM   Prepared by [REDACTED] (Subject Teacher)   Checked by Singhai Writu Jain (Checker)																																			

Unique solution ID: #1118  
 Author: Medialab®  
 Last update: 2024-10-10 15:22