

Subject Teacher

Getting Started Guide - Subject Teachers MANDATORY STEPS TO BE CARRIED OUT BY THE SUBJECT TEACHERS

1. Entering marks of students

- The employee should login as an employee and click on the “Subject Teacher” link in the dashboard.
- Here, he will see all the classes and subjects that he has been assigned to him.
- The exams (Monthly tests (Referred as MT) in case of Classes X & XII) will be listed and they will appear in maroon colour indicating that marks have not been filled for the particular exam/MT.

10 - A	English All Entries User Guide
Monthly Tests	Apr 24 May 24 Jun 24 PT - 1 Aug 24 PT - 2 Oct 24 Nov 24 PB-1 PB-2 PT - 3 PB-3

1	6 - A	Mathematics All Entries Broad-Sheet User Guide
Term 1	PenPaper-PT1 SubEnr NoteBook Half Yearly LDiary MDP User Guide	
Term 2	PenPaper-PT2 SubEnr NoteBook Annual LDiary MDP User Guide	

- Click on the applicable button and proceed with entering the marks.
- For entering the marks, enter the Maximum Marks for the particular exam. It can be anything from 5 to 100. You can use different values for different exams / subjects as system will convert them to applicable weightage as per rules (in case of non-board classes) and to Percent (in case of X & XII)
- Enter marks for every student in the list and mark absent if a student is absent. Submit the form once done.
- Once marks have been entered, the respective button will turn Green.
- On clicking the green button, Mark slip with detailed analysis will be displayed.

Subject Teacher

KENDRIYA VIDYALAYA NO 2, [REDACTED]																					
MARK SLIP - 2024-25																					
Class: 10 A Subject: English Exam: MT-Apr 24 MM: 40																					
Sl	Roll	Student	Marks	Sl	Roll	Student	Marks	Sl	Roll	Student	Marks										
1	10101	[REDACTED]	36	21	10121	[REDACTED]	29	41	10141	[REDACTED]	28										
2	10102	[REDACTED]	33	22	10122	[REDACTED]	23	42	10142	[REDACTED]	31										
3	10103	[REDACTED]	20	23	10123	[REDACTED]	17	43	10143	[REDACTED]	26										
4	10104	[REDACTED]	20	24	10124	[REDACTED]	21	44	10144	[REDACTED]	33										
5	10105	[REDACTED]	32	25	10125	[REDACTED]	21	45	10145	[REDACTED]	11										
6	10106	[REDACTED]	21	26	10126	[REDACTED]	32	46	10146	[REDACTED]	17										
7	10107	[REDACTED]	33	27	10127	[REDACTED]	23	47	10147	[REDACTED]	16										
8	10108	[REDACTED]	30	28	10128	[REDACTED]	34														
9	10109	[REDACTED]	28	29	10129	[REDACTED]	19														
10	10110	[REDACTED]	21	30	10130	[REDACTED]	32														
11	10111	[REDACTED]	22	31	10131	[REDACTED]	16														
12	10112	[REDACTED]	17	32	10132	[REDACTED]	23														
13	10113	[REDACTED]	19	33	10133	[REDACTED]	26														
14	10114	[REDACTED]	17	34	10134	[REDACTED]	22														
15	10115	[REDACTED]	16	35	10135	[REDACTED]	19														
16	10116	[REDACTED]	25	36	10136	[REDACTED]	36														
17	10117	[REDACTED]	24	37	10137	[REDACTED]	23														
18	10118	[REDACTED]	22	38	10138	[REDACTED]	26														
19	10119	[REDACTED]	17	39	10139	[REDACTED]	30														
20	10120	[REDACTED]	23	40	10140	[REDACTED]	26														
Result Analysis																					
Appeared	Passed	Pass%	<33	33-44	45-59	60-74	75-89	>=90	A1	A2	B1	B2	C1	C2	D1	D2	E	Abs			
47	46	97.87	1	8	17	9	10	2	0	6	7	7	13	10	3	0	1	0	TEACHER	CHECKER	PRINCIPAL
Printed on 08 Oct 2024 at 09:19 PM Prepared by [REDACTED] (Subject Teacher) Checked by Singhai Writu Jain (Checker)																					

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